



## University of Pittsburgh School of Pharmacy Doctor of Pharmacy Program – Transfer Admission Policy

The Doctor of Pharmacy Program curriculum is organized and sequenced so that knowledge learned in each professional year is prerequisite to courses in each following year, culminating in the knowledge and skills essential to advanced pharmacy practice experiences in the fourth program year. The curriculum sequence will not generally accommodate those who have fulfilled pharmacy program courses at other schools of pharmacy at other universities or colleges. However, exceptions may be considered when personal circumstances require an individual to withdraw from another Doctor of Pharmacy program and see a program transfer.

Given the structure and sequence of the Pitt Pharmacy PharmD curriculum, transfer of credit from outside schools of pharmacy will not be assumed to be equivalent to Pitt Pharmacy required coursework or requirements. Requests for transfer will be reviewed for each individual applicant. It is important to note that advanced standing is not guaranteed and that students may need to complete one or more additional program years regardless of past coursework completed. Any student accepted with transfer of credit will be required to complete at least two years in the Pitt Pharmacy program.

To be considered for transfer admission into the Doctor of Pharmacy Program, an applicant must:

- Complete the application process through PharmCAS by the school-specified deadline for the Fall of the year of desired admission. Only with extenuating circumstances will transfer application received past application deadlines be considered.
  - Three letters of evaluation with two from faculty members
  - Transcripts sent directly to PharmCAS
  - Enter any previous pharmacy or other health professional schools attended in **both** the “Colleges Attended” and the “Previous Pharmacy Education and/or Previous Health Education” sections, as applicable
  - Application verified by PharmCAS to be considered
- Be enrolled in a professional pharmacy program at an ACPE-accredited school or college of pharmacy
- Meet standards for admission for new students
- Have earned passing grades in any pharmacy coursework, including graded courses (at a level of C or better), pass-fail courses (“P” or better) or satisfactory-unsatisfactory courses (“S” or better)
- Have maintained a minimum GPA of 2.5 or better throughout the previous professional program year
- Not have been suspended or dismissed from a school or college of pharmacy for insufficient academic performance, unprofessional behavior, academic integrity or code of conduct issue
- Successfully complete a personal interview, when invited
- Complete Pitt Pharmacy admission writing assessment, when invited
- Be eligible for licensure as a pharmacy student intern in the state of Pennsylvania
- Meet technical standards for the program

Individuals seeking transfer admission must provide:

- A letter requesting transfer from the current college or school of pharmacy including reason for the request.
- A letter from the Office of the Dean of the college or school of pharmacy to the PharmD Director of Admissions certifying that the applicant is in good academic standing
- A copy of the curricular requirements of the college of pharmacy in which the student was enrolled

The Director of Admissions and the Admissions Committee will be responsible for evaluating materials to determine whether there is sufficient program capacity and whether an offer of admission should be made

If an applicant is accepted and intends to matriculate to the program, official transcripts of ALL completed college and university coursework as well as current enrollment (sent electronically from a transcript service or directly from the college or university) will be required.

The applicant must provide, for each course requested for advanced standing:

*Evidence of course equivalence*

- Course syllabus
- Class notes
- Copies of examinations, papers, laboratory reports and /or other course evaluations

*Evidence of satisfactory performance*

- Transcript with grade
- Statement from course instructor or department chair

The PharmD Program Director will convene an ad hoc committee, representing the Admission Committee, Curriculum Committee, Student Services (Associate Dean for Student Success), Academic Performance Committee Chair and course coordinators for relevant courses to review materials to determine what, if any, completed course credits may be transferred with advanced standing. Decisions will be recommended to the PharmD Program Director and an individualized plan created for student progression.